

## Checklist for Registering Aircraft in the Isle of Man

1. Aircraft registered in the Isle of Man are only for private and corporate use, not commercial air transport or aerial work.
2. All aircraft for registration in the Isle of Man must have an EASA Type Certificate.
3. Review the website at [www.iomaircraftregistry.com](http://www.iomaircraftregistry.com) for the Legislation, Scheme of Charges and Application Forms.
4. The Air Navigation (Isle of Man) Order 2007, Part 1, Article 3 - Registration of aircraft in the Isle of Man - lists qualified persons, a copy of which is in Registry Publication (RP) 2.
5. If an out-of-sequence Aircraft Registration Mark is required contact the Aircraft Registry to confirm availability of the requested Mark before completing the application form. If an out-of-sequence request is not received the next sequential registration mark will be allocated.
6. To enable the registration processes to begin submit completed signed copies of the following forms:
  - Form 1 - Application for out-of-sequence Aircraft Registration Mark (if required)
  - Form 2 - Application for Registration of Aircraft
  - Form 3 - Application for a Certificate of Airworthiness (C of A)
  - Form 4 - Application for Airspace Approvals and declaration of capability (if Airspace Approvals are required)
  - Form 6 - Application for Flight Crew Licence Validation for each member of the flight crew.
  - Form 31 - Aircraft Maintenance Information
7. Complete and submit form 5 the Application for Aircraft Radio Licence to the Radio Licensing Section address in Part 6 of the form.
8. Before completion of the registration process we will require a copy of the Aircraft Insurance Certificate showing the new registration marks.
9. Complete and submit the information required in RP 11 Maintenance Schedule Declaration and Approval. The Registry Airworthiness Co-ordinator will liaise with your nominated airworthiness technical representative and arrange Approval of the Aircraft Maintenance Schedule.
10. If the aircraft is not a new build the owner should request an Export C of A or equivalent document from the existing registry. The aircraft can not be registered in the Isle of Man until an Export C of A or equivalent document and a letter of confirmation of de-registration is received. A current EASA C of A is normally acceptable in lieu of an Export C of A.

11. Following the survey of the aircraft and the completion of any actions required, where appropriate, the following documents will be issued:

Certificate of Registration

Certificate of Airworthiness (valid for one year)

Noise Certificate

Airspace Approvals (valid for three years)

RVSM including Operating Manual

MNPS including Operating Manual

RNAV including Operating Manual

Cat II/Cat III Approaches (Operating Manual required)

London City Airport Steep Approach Airspace Approval (Registry Publication 18)

Aircraft Radio Licence (valid for one year)

Flight Crew Licence Validations (valid for one year)

12. Normally we open an account for applicants and invoice after completion of the registration process. Cheques should be made payable to *Isle of Man Government*.

13. When required, financial institutions can enter an aircraft mortgage Priority Notice (Form 25) and an aircraft mortgage (Form 26) on the Isle of Man Register of Aircraft Mortgages.